



APPLICATION FOR PERMANENT EMPLOYMENT CERTIFICATION  
NOTICE of FILING

**Job Opening:** Lead Technical Recruiter

**Job Duties:** Develop and implement effective and innovative recruiting strategies for attracting and sourcing qualified candidates. Participate in marketing events, user groups, and industry specific interest groups to build relationships and candidate pipelines. Analyze organization’s objectives and industry practices on hiring trends in the IT industry. Provide, develop and implement best talent acquisition practices and strategy. Identify and resolve resource needs and issues by collaborating with IT team leads to forecast goals and identify hiring needs. Assist HR Manger to implement hiring and recruitment practices, establish recruiting resources and maintaining network of contacts to identify and source qualified candidates. Maintain resourcing forecast spreadsheets, interpret and explain human resources policies, procedures, law standards or regulations. Review and evaluate candidate’s qualifications to match candidate with job requirements, conduct reference checks, and refer candidate to hiring managers, and participate in interviews. Monitor job offers and compensation practices.

**Minimum Job Requirements:** Master’s degree or foreign equivalent in Business Administration, Business, Management, Commerce, Human Resource or a related field plus Two (2) year experience in the job offered, programmer analyst, software engineer or related work.

**Salary Offered:** \$ 63,700.00 per year

**For Further Information, Please Contact:** Bhargav Perala (Analyst – Talent Acquisition)  
460 Park Avenue South, Suite#1101, New York, NY 10016  
Tel: 212-686-6655, email: recruitmentus@mphasis.com  
**\*Employee Referral Policy Applies**

**Date Posted:** \_\_\_\_\_

**Date Removed:** \_\_\_\_\_

**Place Posted:** Office Bulletin Board

**Results of Posting:** \_\_\_\_\_

**Signature of Person Posting the Notice** \_\_\_\_\_

Name: Shuchita Mirwani (nee Agarwal) / Soumya Rama Moorthy  
Title: Manager-Employee Mobility/Senior Analyst-Immigration

---

This notice is being posted as a result of an Application for a Permanent Employment Certification for this position. Any interested person may provide documentary evidence bearing on the Application to Labor Certification Manager, U.S. Department of Labor, ETA, Harris Tower, 233 Peachtree Street, Suite 410, Atlanta, Georgia 30303. Phone: 404-893-0101, Fax: 404-893-4642.