

**POSITIONS FOR REFERRAL PROGRAM – US**

<b>Area of Opening</b>	<b>Designation</b>	<b>Job Requirements</b>	<b>Job Duty Description</b>	<b>Work Location in the U.S.</b>
<b>Technical</b>				
	Information Systems Analyst-1	Bachelor's degree or foreign equiv.* + 1yr exp.  *will accept edu. & exp. comb.	Work under close supervision on collecting requirement specifications. Assist in identifying business or user needs to expand or modify systems. Assist in conducting trial runs of programs and software applications. Work under close supervision throughout the implementation and testing phases. Assist IT professionals to set up test environments and test data. Assist with documenting system design, test procedures, quality standards, and subsequent revisions. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Information Systems Analyst-2	Bachelor's degree or foreign equiv. + 2yr exp.	Collect requirement specifications. Assist in analyzing business process to prepare specifications to expand and modify systems. Create and map processing steps and assist with system design in accordance with user's requirements. Assist programmers to debug or eliminate errors from the system. Assist in developing and maintaining systems documentation such as design specifications, test procedures, quality standards, and methodology documentations. Work closely with IT professionals throughout the implementation and testing phases, to set up test environments and test data for a timely and exhaustive project	New York, NY and any unanticipated work locations as assigned.

			testing. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
	Information Systems Analyst-3	Master's degree or foreign equiv.	Collect requirement specifications and analyze business process to prepare specifications to expand and modify systems. Determine computer software or hardware needed for systems modification. Create and map processing steps to design system in accordance with user's requirements. Test, maintain and monitor computer programs and systems. Develop and maintain systems documentation such as design specifications, test procedures, quality standards, and methodology documentations. Interact with IT professionals to develop data migration tools and attend to ad-hoc issues related to day-to-day activities. Work closely with IT professionals throughout the implementation and testing phases, to set up test environments and test data for a timely and exhaustive project testing. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Lead Information Systems Analyst-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Lead the process of collecting requirement specifications and analyzing business process to prepare specifications to expand and modify systems. Provide guidelines and mentor junior/entry level IT professionals in developing data migration tools. Work with manager on ad-hoc issues related to day-to-day activities. Lead IT professionals throughout the implementation and testing phases, such as create and map processing	New York, NY and any unanticipated work locations as assigned.

			steps to design system in accordance with user's requirements. Test, maintain and monitor computer programs and systems. Develop and maintain systems documentation such as design specifications, test procedures, quality standards, and methodology documentations. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
	Software Developer-1	Bachelor's degree or foreign equiv.* + 1yr exp.  *will accept edu. & exp. comb.	Work under close supervision to analyze software requirements. Design, modify, and maintain software systems. Assist to implement validation procedures and work with systems analysts to perform software system testing and debugging. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Software Developer-2	Bachelor's degree or foreign equiv. + 2yr exp.	Analyze software requirements. Develop software, modify, and maintain software systems. Develop data migration tools and new code to meet users' requirements. Assist in developing validation procedures, setting up test environment and data for software testing to eliminate bugs. Provide end users with system software supports and user trainings. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Software Developer-3	Master's degree or foreign equiv.	Analyze software requirements to provide solution on software system design and maintenance. Review, develop, and maintain software programs or expansion of existing programs to increase operating efficiency. Perform programming tasks	New York, NY and any unanticipated work locations as assigned.

			and system design documentation. Develop data migration tools and processes for new systems. Develop validation procedures, set up test environment and data for project testing to eliminate bugs. Provide end users with system software supports and user trainings. Participate in technical collaboration meetings for custom software development and implementations. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
	Lead Software Developer-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Lead a team of IT professionals to analyze software requirements to provide solution on software systems design and maintenance. Provide guidelines and mentor junior/entry level IT professionals to develop and maintain software programs or expansion of existing programs to increase operating efficiency. Lead IT professionals to perform system analysis, advanced programming tasks and documentation. Develop data migration tools and processes for new systems. Set up test environment and data for project testing to eliminate bugs. Provide end users with system software supports and user trainings. Participate in technical collaboration meetings for custom software implementations. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
<b>Tech Architect / User Interface</b>				
	Systems Architect Developer-1	Bachelor's degree or foreign equiv.* + 1yr exp.	Assist in analyzing user needs, and software requirements to improve performance of existing systems. Assist	New York, NY and any unanticipated

			in executing pre-approved IT architecture designs to modify and/or customize system per client specification. Assist in developing system testing and validation procedures. Assist with installation of software system and monitor system to ensure specifications are met. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	work locations as assigned.
	Systems Architect Developer-2	*will accept edu. & exp. comb.  Bachelor's degree or foreign equiv. + 2yr exp.	Analyze user needs, and software requirements. Assist in designing and documenting detailed steps required to implement pre-approved systems design. Execute pre-approved IT architecture designs. Participate in developing the validation procedures for debugging. Provide implementation and system installation support and monitor system to ensure specifications are met. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Systems Architect Developer-3	Master's degree or foreign equiv.	Analyze user needs and software requirements. Assist in drafting response to request for IT project/solution and document designs. Develop detailed steps required to implement IT architecture solution. Direct software programming and development of documentation. Develop validation procedures from system integration, testing, to debugging. Provide implementation and system installation support and monitor system to ensure specifications are met. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.

	Lead Systems Architect Developer-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Lead the effort in analyzing user needs and software requirements to determine feasibility of design and request for proposal of IT solution. Evaluate interface between hardware and software, develop architecture specifications and performance requirements to improve IT operations. Lead a team of IT professionals to develop detailed steps required to implement IT architecture solution for systems installation and monitor systems to ensure specification are met. Review validation procedures, and quality standards. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Graphic UI Designer-1	Bachelor's degree or foreign equiv.* + 1yr exp.  *will accept edu. & exp. comb.	Work under close supervision to use graphic design technology/tools, computer software, and other artistic media to implement user usability interface design. Assist in the design and development of graphic material for the development of E-commerce service products. Assist with interface design, interaction design, information architecture and user experience design. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Graphic UI Designer-2	Bachelor's degree or foreign equiv. + 2yr exp.	Assist in analyzing user graphic interface requirements and links among systems within an organization to increase compatibility. Use graphic design technology/tools and other artistic media to design and develop E-commerce service products. Design and implement overall user usability interface to expand or modify system	New York, NY and any unanticipated work locations as assigned.

			layout. Assist with usability testing and validation procedures. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
	Graphic UI Designer-3	Master's degree or foreign equiv.	Confer with users to discuss and determine layout design. Analyze user graphic interface layout and requirement. Develop solutions to link interface within an organization to increase compatibility. Use graphic design technology/tools, computer software technology, and other artistic media to design and develop E-commerce service products. Design overall user usability interface to expand or modify system layout. Perform usability testing, document and validation procedures. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Lead Graphic UI Designer-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Lead the process of analyzing user graphic interface layout and requirement. Lead a team of junior graphic designers/engineers in developing and implementing solutions to link interface within an organization to increase compatibility. Provide guidelines to junior/entry level designers on using graphic design technology/tools, computer software technology, and other artistic media to design and develop E-commerce service products. Review design and finalize overall user usability interface to expand or modify system layout. Oversee usability testing, document and validation procedures. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.

<b>ITO</b>				
	Network Infrastructure Engineer-1	Bachelor's degree or foreign equiv.* + 1yr exp.  *will accept edu. & exp. comb.	Assist in identifying and evaluate network requirements and setting up network infrastructure to ensure network availability to all system users and perform necessary maintenance to support network availability. Assist in configuring, troubleshooting, and performing routine data backup. Assist in the design and implementation of desktop and virtual desktop migration. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Network Infrastructure Engineer-2	Bachelor's degree or foreign equiv. + 2yr exp.	Identify and evaluate network requirements. Design and implement desktop and virtual desktop migration. Design and develop network infrastructure. Install, monitor and maintain network infrastructure to ensure network availability to all system users. Prepare data backup plans and disaster recovery operation procedures. Configure, test, troubleshoot, and resolve hardware, networking software and operating software for computer system. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Network Infrastructure Engineer-3	Master's degree or foreign equiv.	Identify and evaluate network requirements. Design and implement desktop and virtual desktop migration, and desktop software distributions. Design and develop network infrastructure applications. Install, monitor and maintain network infrastructure to ensure network availability to all system users. Recommend changes to improve	New York, NY and any unanticipated work locations as assigned.



			systems and network configurations, and determine hardware or software requirements related to such changes. Prepare data backup plans and disaster recovery operation procedures. Configure, test, troubleshoot, and resolve hardware, networking software and operating software for computer system. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
	Lead Network Infrastructure Engineer-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Lead the process of Identifying and evaluating network requirements. Lead a team of IT professionals to install, monitor, and maintain network infrastructure to ensure network availability to all system users. Plan, coordinate, and implement network security measures to protect data, software, and hardware. Design and develop data backup plans and disaster recovery operation procedures. Lead the team to configure, test, troubleshoot, and resolve hardware, networking software and operating software for computer systems. Maintain and administer computer networks and related computing environments. Recommend changes to improve systems and network configurations, and determine hardware or software requirements related to such changes. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
<b>Manager (Delivery/Architect/Network)</b>				
	Information Technology Manager-1	Bachelor's degree or foreign equiv.* + 1yr exp.	Assist in planning IT project activities and managing project team through project life cycle. Assist in outlining	New York, NY and any unanticipated

		*will accept edu. & exp. comb.	various steps in the IT infrastructure development process, define specific tasks and provide guidelines to lower level engineering personnel. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	work locations as assigned.
	Information Technology Manager-2	Bachelor's degree or foreign equiv. + 2yr exp.	Plan IT project activities and manage project team through project life cycle. Outline steps in the IT infrastructure development process. Develop and manage work structure of IT projects and provide guidelines to lower level engineering personnel. Assess project requirements, allocate resource, and participate in staffing decision. Interact with clients to resolve issues, and mitigate risk. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Information Technology Manager-3	Master's degree or foreign equiv.	Evaluate proposals to assess project feasibility and requirements. Analyze and define IT project life cycle requirements and scope. Set and monitor IT project milestones and deliverables. Manage and allocate resources to ensure deliverables per specifications. Provide periodic performance assessment and participate in staffing decision. Resolve issue and mitigate risk. Interact with client to identify and pursue new opportunities. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Lead Information Technology Manager-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. +	Evaluate proposals to assess project feasibility and requirements. Analyze and define IT project life cycle requirements and scope. Set and monitor IT project milestones and	New York, NY and any unanticipated work locations as assigned.

		5yr progressive exp.	deliverables. Manage and allocate resources to ensure deliverables per specifications. Meet with department heads/managers to solicit cooperation and resolve project-related problems. Make staffing decision. Resolve issue and mitigate risk. Interact with client to identify and pursue new opportunities. Manage project execution to ensure adherence to budget, schedule, quality standards, and scope. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
<b>Business Analyst</b>				
	Business Operation Analyst-1	Bachelor's degree or foreign equiv.* + 1yr exp.  *will accept edu. & exp. comb.	Work under close supervision to assist in gathering data and analyzing existing business practices, and information technology requirements. Assist in documenting findings of study and developing the implementation process to improve operation based on both business needs and industry requirements. Work with team of software professionals to design the approved changes. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Business Operation Analyst-2	Bachelor's degree or foreign equiv. + 2yr exp.	Analyze business practice, requirements and organizational systems. Analyze gathered data, document information technology requirement and assist in preparing recommendations to improve operation. Prepare documentation and present recommendation to management to implement changes. Work with a team of software professionals to implement design changes. Keep abreast of latest developments on management tools,	New York, NY and any unanticipated work locations as assigned.

			models and methodology to devise most efficient methods of operations. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
	Business Operation Analyst-3	Master's degree or foreign equiv.	Analyze and evaluate gathered data on business procedure/organizational systems to make recommendations to management to introduce more effective information technology process and methods of operations. Develop solutions and present recommendation to implement changes. Work with a team of IT professionals to implement design changes. Confer with clients to ensure successful functioning of newly implemented systems or procedures. Keep abreast of latest developments on management tools, models and methodology to devise most efficient methods of operations. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Lead Business Operation Analyst-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Lead the process of analyzing and evaluating gathered data on business procedures/organizational systems to develop solution. Prepare and make recommendation to management to implement changes. Provide guidelines and work with a team of IT professionals to implement design changes. Confer with management and users to ensure functionality of newly implemented systems. Keep abreast of latest developments on management tools, models and methodology to devise most efficient methods of operations. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.

CRM				
	Market Development Manager-1	Bachelor's degree or foreign equiv.* + 1yr exp.  *will accept edu. & exp. comb.	Assist in analyzing technology trend and determine demand for IT services / products offered by company and competitors. Assist in analyzing business development to market and promote the sale of company services/products. Interact with clients to determine IT needs and provide solutions. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Market Development Manager-2	Bachelor's degree or foreign equiv. + 2yr exp.	Analyze technology trends to determine demand for IT services/products offered by company and competitors. Identify and develop business strategy to promote the marketing and sale of company services/products. Interact with clients and coordinate with software professionals to determine and provide software solutions to clients. Assist with evaluating the financial aspects of product development and profit-loss projections. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Market Development Manager-3	Master's degree or foreign equiv.	Identify and develop business strategy to promote the marketing and sale of company services/products in existing and/or new markets. Interact with clients and coordinate with software professionals to determine and provide software solutions to clients. Evaluate financial aspects of product development, and profit-loss projections. Keep abreast of new technology and industry trends, including competitive business and make recommendations for investments	New York, NY and any unanticipated work locations as assigned.

			in new technology or participation in joint ventures when beneficial. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
	Lead Market Development Manager-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Formulate, direct and coordinate marketing activities and policies to promote companies' services/products. Interact with corporate account to recommend business solutions for operation improvements. Participate in marketing staffing decision and training. Evaluate financial aspects of product development, and profit-loss projections. Keep abreast of new technology and industry trends, including competitive business and make recommendations for investments in new technology or participation in joint ventures when beneficial. Develop marketing/pricing strategies that balance the company's objectives and customers' satisfaction. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
<b>Service / Engineering Engagement</b>				
	Enterprise Service Engagement Manager-1	Bachelor's degree or foreign equiv.* + 1yr exp.	Assist in directing and coordinating sales activities involving the sale of IT services/products such as application development, end-to-end business process outsourcing, infrastructure development and related services. Assist in managing end-to-end sales process from initial contact, analyzing clients' business technology needs and industry trends to propose solutions. Work with IT team to respond to Request for Proposal, generating price quotes, making presentations to negotiating terms and finalizing the	New York, NY and any unanticipated work locations as assigned.

			service agreement. Assist in facilitating communication between client and the onsite-offshore IT team(s) to resolve client complaints/issues and to ensure successful execution of each project. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
		*will accept edu. & exp. comb.		
	Lead Enterprise Service Engagement Manager-4	Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Oversee regional and/or local sales activities for IT services/products, such as application development, end-to-end business process outsourcing, infrastructure development and related services. Manage end-to-end sales process from initial contact, analyzing clients' business technology needs and industry trends to propose solutions. Work with IT team to respond to Request for Proposal, generating price quotes, making presentations to negotiating terms and finalizing the service agreement. Manage escalations by facilitating communication between client and the onsite-offshore IT team(s) to resolve client complaints and issues with services and to ensure successful execution of each project. Confer with department heads to plan promotional services. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.
	Engineering Engagement Manager-1	Bachelor's degree or foreign equiv.* + 1yr exp.	Assist in coordinating and directing integration of IT project activities by aligning it to advance client goals, and act as point of contact for lower level management and technical issues related to the projects. Analyze technology and business goals and	New York, NY and any unanticipated work locations as assigned.

			propose technical solutions for upper level management's review. Manage engagement relationship and involved in the project life cycle: diagnosing client needs, managing project teams, and leveraging the knowledge and creativity of team members to generate solutions. Allocate resources to meet project demand by recruiting, assigning, and evaluating work, and overseeing the development and maintenance of staff competence. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	
	Lead Engineering Engagement Manager-4	*will accept edu. & exp. comb.  Master's degree or foreign equiv. + 2yr exp. <b>OR</b> Bachelor's degree or foreign equiv. + 5yr progressive exp.	Direct and manage the integration of IT project activities by aligning it to advance client goals, and act as point of contact for all management and technical issues related to the projects. Bridge technology and business goals by translating business requirements into technical solutions. Manage engagement relationship and oversee project managers involved in the project life cycle: diagnosing client needs, managing project teams, and leveraging the knowledge and creativity of team members to generate solutions. Allocate resources to meet project demand by recruiting, assigning, and evaluating work, and overseeing the development and maintenance of staff competence. Must be able to travel temporarily to client sites and/or relocate throughout the U.S.	New York, NY and any unanticipated work locations as assigned.